

内外部参加者签到表

活动和会议名称 Name of the event or meeting:

参加日期 Date of the attendance: 2021年5月13日

以下参会者可以选择通过签署本表格确认其知晓并同意BI收集、处理和/或使用以下表格中的个人数据，并对会议现场（包括参会者）进行拍照/拍摄视频，用于安排本次会议，BI公司会议真实性和财务支持文件的核实和存档，履行其向有权机关报告和/或披露必要细节的义务，以及向BI关联公司或其关联公司提供服务的第三方供应商、合作方或代理商转移。该等个人数据、照片或视频可能会在中国和其他国家储存、使用、处理和相互转移、访问。如您对个人数据的收集、使用和/或处理有任何疑问，请联系BI工作人员。

The participants below hereby acknowledge and agree that BI collects, processes and/or uses the personal data in the following chart ("Personal Data") and take photos/videos of the meeting venue (including the participants) in order to arrange the meeting, verify truthfulness and file the meeting and financial supporting documents for payments, comply with the obligation to report to the responsible authorities and/or disclose the mandatory details, and transfer to BI's affiliate or third party supplier, collaborator or agent of BI or its affiliate. The Personal Data, photos and videos may be stored, used, processed, transferred, and visited in China and other countries. Should you have any questions regarding the collection, use and/or process of the Personal Data, please contact BI staff.

姓名 (打印版) Name (printed)	姓名 (参加者本人亲笔书写) Name (signed by attendee his/her self)	工作所在地 Working base city	工作单位和部门 Employer and Department	职务 Position	联系电话/手机 Contact Tel. No./mobile phone
1					
2					
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BI公司组织者申明
Statement of BI Company Organizer

申明活动在_____ (地点, 地址应书写明确和完整) 举办, 参加者共计: ___位,
The event/meeting is held at _____ (Venue, Address should be written clearly and completely), with total participants: _____.

上述序号___至___的签名均系参加者亲笔书写·参加者工作所在地如上所述。
The above signaures from number ___ to number ___ are signed by the participants and their working location is stated above.

BI公司组织者负责所有参会者和BI公司协同组织的员工签到的真实性和完整性。
The BI Company Organizer is responsible for the authenticity and completeness of all signatures of all participants and BI Coordinators in this form.

BI公司组织者确认签名: _____ 确认日期: _____
Confirmed by BI Company Organizer: _____ Date: _____

BI公司协同组织的员工签名: _____ 确认日期: _____
Signed by BI Coordinator: _____ Date: _____